

To change the operator name in XLCut/XLSaw software:

- 1. Make sure you are logged-off (this won't work while logged-on) and on the Operators screen
- 2. Bring up the on-screen keyboard
- 3. Tap/click the CTRL key, then the SHIFT key (they should each highlight to indicated they are "pressed")
- 4. Tap/click on the Operator name you wish to change
- 5. Tap/click the CTRL key, then the SHIFT key (this should un-highlight them both)
- 6. Change the name as desired, and click Accept when you are finished
- 7. Repeat Steps 1-6 to change additional names
- 8. Logon to the appropriate user

The saw generates a cutting report each time a user logs off, and it will be appended to the day's report file in the Reports folder. You can access this folder by clicking the View Reports button on the Operators screen. Keep in mind that if an operator is currently logged-on, their current report won't be included in the day's report file yet; simply logoff before attempting to review the reports to resolve this.

Remember that the report will only be accurate if each operator logs-on and -off properly at the correct times. The saw also can exclude break times from the reports; to do this operators will need to use the Break and Return buttons while logged-on to properly track breaks.